

In order to guarantee a smooth operation of the Initial Start-Up, we ask you to please return the **first page** of this completed checklist **before** the planned start-up date!

General data

Company: _____

Type of machine: _____ Serial-no. (if available): _____

No. of order acknowledgement: _____

Your contact person for any start-up questions

Name: _____

Phone-no.: _____ E-mail: _____

1. Customer-relevant points

(to be carried out by customer before arrival of EMCO specialist)

Activity / Preparation	done
Visual inspection regarding transport damage	<input type="checkbox"/>
Appropriate floor and foundation available Set anchor points according to floor plan (instructions see in chapter "installation criteria" in the machine manual)	<input type="checkbox"/>
Unloading, placement of machine to its final space, mounting on levelling elements	<input type="checkbox"/>
Electric connection present: Cable laid to electrical cabinet and connected to e-cabinet by qualified staff adequate protection of power connection and professional earthing	<input type="checkbox"/>
Compressed air and coolant available	<input type="checkbox"/>
For security reasons, the transport of the machine – including uplifting and lowering of the machine – must be done by skilled staff only and not by an EMCO technician!	

Please send completed form to:

inbetriebnahme@emco.at

or via fax:

+43 (0) 6245 891 – 402

In case of questions, please feel free to contact also our service dept

+43 (0) 6245 891-600

2. Commissioning activities (done by EMCO specialist)

2.1 Scope of supply

Scope of supply of basic machine complete	<input type="checkbox"/>
Scope of supply according to order acknowledgement complete	<input type="checkbox"/>
Scope of supply of software options complete	<input type="checkbox"/>

2.2 Adjustment and Geometry

Machine positioned and adjusted correctly	<input type="checkbox"/>
Optional: test of geometry (possibly kinematics) carried out on site (Attention: NOT included in standard start-up package)	<input type="checkbox"/>
Optional: loader installed and adjusted	<input type="checkbox"/>
Optional: chip conveyor/band filter installed correctly	<input type="checkbox"/>

2.3 Function control

General function control carried out	<input type="checkbox"/>
Leakage check of machine carried out	<input type="checkbox"/>
Function control of chip conveyor (if any)	<input type="checkbox"/>
Function control of bar feeder/interface/loader (if any)	<input type="checkbox"/>
Function control of dividing attachment (if any)	<input type="checkbox"/>
Function control of automatic loading and unloading (if any)	<input type="checkbox"/>
Function control of additional accessories (if any)	<input type="checkbox"/>

2.4 Handover to customer

Functions of machine explained to customer	<input type="checkbox"/>
Point out and explain lubrication spots	<input type="checkbox"/>
Point out change of filter	<input type="checkbox"/>
Point out adjustment of clamping force	<input type="checkbox"/>
Point to safety circuits and security functions	<input type="checkbox"/>
Point to cleaning and maintenance intervals according to manual	<input type="checkbox"/>

date, signature of customer

date, signature of EMCO technician